

COMMUNITY SERVICE REQUIREMENT RE-INSTATEMENT

To: _____

Date: _____

This letter is to notify residents of the Housing Authority of Covington the reinstatement of the Community Service requirement, under Section 14.0 of the ACOP (Admissions and Continued Occupancy), in order to be eligible for continued occupancy, each adult family member must either (1) contribute eight hours per month of community service (not including political activities), or (2) participate in an economic self-sufficiency program, or (3) perform eight hours per month of combined activities as previously described unless they are exempt from this requirement.

Community service includes performing work or duties in the public benefit that serve to improve the quality of life and/or enhance resident self-sufficiency, and/or increase the self-responsibility of the resident within the community.

The following adult members of tenant families are **exempt** from this requirement.

- A. Age 62 or older
- B. Family members who are blind or disabled as defined under 216(I)(1) or 1614 of the Social Security Act (42 U.S.C. 416(I)(1) and who certifies that because of this disability he/she is unable to comply with the community service requirements.
- C. Family members who are the primary care giver for someone who is blind or disabled as set forth in Paragraph B above.
- D. Engaged in work activities as defined in section 407(d) of the Social Security Act specified below:
 1. Unsubsidized employment;
 2. Subsidized private-sector employment;
 3. Subsidized public-sector employment;
 4. Work experience, (including work associated with the refurbishing of publicly assisted housing) if sufficient private sector employment is not available;
 5. On-the-job training;
 6. Job-search and job-readiness assistance;
 7. Community service programs;
 8. Vocational educational training (not to exceed 12 mos with respect to any individual);
 9. Job-skills training directly related to employment;
 10. Education directly related to employment in the case of a recipient who has not received a high school diploma or a certificate of high school equivalency;



- 11. Satisfactory attendance at secondary school or in a course of study leading to a certificate of general equivalence, in the case of a recipient who has not completed secondary school or received such a certificate; and
- 12. The provision of childcare services to an individual who is participating in a community service program.

- E. Family members who are exempt from work activity under part A title IV of the Social Security Act or under other State Welfare program, including the welfare-to-work program.
- F. Family members receiving assistance, benefits or services under a State program funded under part A title IV of the Social Security Act or under any other State welfare program, including welfare-to-work and who are in compliance with that program.

If you do not fall into any of the categories listed above, your community service obligation will begin in the month following your initial move in month. Non-Compliance with this requirement will result in ineligibility for continued occupancy at the time of any subsequent annual reexamination. The manager’s office in your community will provide you with community service time sheets along with a list of the agencies willing to participate in this program.

By signing below, I am certifying that I have read and understood the Community Service Policy, and agree to abide by the necessary rules if I am obligated to perform this service:

Head of Household Signature

Date

Other Adult Household Member

Date

