



FREQUENTLY ASKED WAITING LIST QUESTIONS AND ANSWERS

You have been added to the waiting list, now what?

Once you are added to the Public Housing Waiting list, you will more than likely have questions, and that is ok, we are here to guide you through the process and answer some of the most frequently asked questions.

1. How long is the Public Housing waiting list?

The Public Housing waiting list is updated regularly. The number of applicants consistently changes. There is no way to tell you how long or how many people are on the waiting list.

2. How will I know what my position is on the Public Housing waiting list?

Due to position numbers constantly fluctuating because of preference points, adding applicants and removing applicants, we no longer give out position numbers.

3. How often can I check my active status on the Public Housing waiting list?

You may check to see if you are still active on the waiting list once every 3 months.

4. How long will I be on the Public Housing waiting list?

There is no way to determine how long you will be on the waiting list. Wait list time is based on position and turnover rate.

5. What property will I be assigned to?

We no longer offer site-based waiting lists. You are assigned to a waiting list based on your qualifications, preferences, and bedroom size you qualify for.

6. How many unit offers will I get?

You will get two (2) unit offers before being removed from the waiting list.

7. What happens if I turn down a unit offer?

If you turn down your first offer of a unit, you will be added back to the waiting list. If you turn down your second offer of a unit, you will be removed from the waiting list and must wait a period of one (1) year before you can reapply.

8. What happens before I accept a unit?

Once your name comes to the top of the waiting list, you will be contacted via postal mail and by phone to attend orientation. Once you have completed orientation, the property manager will contact you to view the unit, do a walk-through, fill out your move-in packet and sign your lease.

9. What if I find housing somewhere else?

If you find housing elsewhere, you must contact the Housing Authority to notify them to remove you from the waiting list.

10. Can I be on more than one waiting list?



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The Housing Authority only offers two waiting list options, depending on your circumstances, preferences, and bedroom size, you may choose which list to be on, but you must qualify for the list you choose. If you are unsure which list you will be on, please contact the Housing Authority at the number listed below.

11. Can I apply for other income-based housing and still be on the Public Housing waiting list?

You can apply to any other income-based program you want. This will not affect your status on the Public Housing waiting list.

12. How will I know if I am still on the Public Housing waiting list?

You may call to check active status **once** every 3 months. Notifications are sent via mail and email if there is a change in your status.

13. Can I remove myself from the Public Housing waiting list?

You can remove yourself from the waiting list. You must wait one (1) year before you are eligible to re-apply.

14. When do I need to update my information?

Any time there are changes to your household, income or contact information. ALL application updates must be made in person, at our main office (2300 Madison Ave). You **MUST** bring your photo ID with you to make changes.

15. Can I add someone to my application?

If you would like to add someone to your application, they will need to complete an application and be screened for eligibility.

16. How do I update my contact information?

You will need to make changes in person, in writing @2300 Madison Ave. Covington, Ky. 41014
You must bring your Photo ID with you.

17. How do I update my household/family information?

You will need to make changes in person, in writing @2300 Madison Ave. Covington, Ky. 41014
You must bring your Photo ID with you.

20. What is a Continued Interest form? Continued Interest Forms are sent to all applicants on the waiting list every year, who wish to remain on the waiting list. You will also need to send current verifications regarding income, household composition, and preferences.





APPLICATION FOR ADMISSION

To apply for public housing, applicants must complete all sections of this application. **ANY FIELDS LEFT BLANK OR INCOMPLETE WILL RESULT IN THE APPLICATION BEING DENIED.**

Beginning May 1st, 2025 until further notice, the Public Housing Waiting List, consisting of studio and one bedrooms at Golden Tower for Individuals 62+. Two and three bedrooms for families at Latonia Terrace. Applicants must meet our income guidelines, as well as occupancy standards set forth by HUD.

ALL applicants must provide the COMPLETED APPLICATION and the FOLLOWING DOCUMENTATION when submitting their application:

- Verification of date of birth for **ALL** family members (birth certificates – copies are accepted, if legible)
- Social Security cards for **ALL** family members
- Driver's license or State ID for **ALL** members 18 years and older
- Proof of income for **ALL** family members
- Proof of either U.S. Citizenship or eligible immigration status

IF ANY DOCUMENTATION IS MISSING, YOUR APPLICATION FOR HOUSING WILL NOT BE ACCEPTED. PLEASE CHECK CAREFULLY THAT YOU HAVE ALL NECESSARY DOCUMENTS BEFORE TURNING IN YOUR APPLICATION.

NOTE: If you previously lived in Public Housing or received a Housing Choice Voucher (Section 8), and owe a previous balance, **YOU MUST PAY THAT BALANCE IN FULL** before we can offer you housing.

2300 Madison Ave. Covington, KY 41014
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